



First Step Application

Small Contract Bond Program

For Single or Bonded Aggregate Programs up to \$350,000

Please send to: contractbonds@rlicorp.com

Phone: (800) 483-9754 Fax: (309) 683-1646

www.rlisurety.com

CONTRACTOR INFORMATION		Business (Legal) Name				<input type="checkbox"/> Individual <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> S Corporation <input type="checkbox"/> LLP	
Business Address				City		State	Zip
Phone	Website		Type of Work		Date Business Formed	Business Net Worth	
Prior Year Annual Sales	Current Work on Hand	Largest Completed Commercial Job Amount	Description of Largest Completed Contract/Year Completed				
Has Applicant Been in Claim and/or Denied Bonding By Another Surety? <input type="checkbox"/> Yes <input type="checkbox"/> No				Any Bids or Unfinished Bonded Contracts w/Other Sureties? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Has Applicant Failed in Business or Been in Bankruptcy? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please explain)				Been involved in any litigation or had any liens or judgements? <input type="checkbox"/> Yes <input type="checkbox"/> No			
PERSONAL INFORMATION		Indemnitor Name & Corporate Title			Social Security No.	Date of Birth	Home Phone
Indemnitor Address/City/State/Zip				<input type="checkbox"/> Own <input type="checkbox"/> Rent	Indemnitor's Net Worth		% Business Ownership
Spouse's Name (check here <input type="checkbox"/> if not married)				Social Security No.	Date of Birth	% Business Ownership	
PERSONAL INFORMATION		Indemnitor Name & Corporate Title			Social Security No.	Date of Birth	Home Phone
Indemnitor Address/City/State/Zip				<input type="checkbox"/> Own <input type="checkbox"/> Rent	Indemnitor's Net Worth		% Business Ownership
Spouse's Name (check here <input type="checkbox"/> if not married)				Social Security No.	Date of Birth	% Business Ownership	
RLI Surety may obtain a credit report about the Applicant including its Owner(s) and Owner(s) spouses in order to confirm the information provided in this application and obtain information about Applicant's credit history. For new applicants a General Indemnity Agreement will need to be completed before surety credit is provided.							
JOB/PROJECT INFORMATION		Bond Type (Bid, Final)	Bid/Contract Amount	Bid Date	Bid Bond Percentage	Start Date & Completion Date	
Maintenance Period		Liquidated Damages	Percent Subcontracted		Performance Bond Amount	Payment Bond Amount	
Project Description (attach copy of bid invitation/specifications or contract)							
Obligee/Owner				Contact Person		If Private Owner, Financing by	
Obligee Address/City/State/Zip			Project Location			Contact Phone/Email	
If this is a final bond request, list the top three bidders and their amounts 1. _____ 2. _____ 3. _____							
BOND FORM		<input type="checkbox"/> RLI <input type="checkbox"/> Obligee (send copy) <input type="checkbox"/> AIA <input type="checkbox"/> State (send copy) <input type="checkbox"/> Federal		Contract #:			
		Name of Licensed Producer for the Power of Attorney:		State of Incorporation:			
PRODUCER INFORMATION		Agency Name		Agency Code	Phone	Fax	
Agency Address/City/State/Zip				Contact Person		Email	
Contractor an Existing Client <input type="checkbox"/> Yes <input type="checkbox"/> No		Length of Relationship		Liability Insurance Co. & Limits		Comments/Recommendation	

* For subsequent bond requests, please complete only the shaded areas

* For accounts needing single and bonded aggregate up to \$1,000,000 please see our **Next Step** contract bond program

This application is not intended for use in connection with Design-Build Contracts, Subdivision or Site Improvements, Hazardous Material, Completion or Multi-Year Contracts, Residential, service, or software projects. This list is subject to change and may not be all-inclusive.

The Applicants and indemnitors certify the truth of all statements in the application and authorize the Company to verify this information and to obtain additional information from any source including obtaining a credit report.