**ARTISAN CONTRACTORS SUPPLEMENTAL APPLICATION**  
(Complete in addition to ACORD General Liability Application)

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| Applicant’s Name:    Mailing Address: | Agency Name:    Agent No.:  Phone No.: |

**PROPOSED EFFECTIVE DATE: From**       **To**       **12:01 A.M., Standard Time at the address of the Applicant**

ANSWER ALL QUESTIONS—IF THEY DO NOT APPLY, INDICATE “NOT APPLICABLE” (N/A)

**1. Applicant Operations:**

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| **a.** States/Areas of Operations: |

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| --- |
| **b.** Describe all operations in detail: |

**c.** Length of time in business operating under the name shown above:       years or  new venture

**d.** Number of Owner/Partners/Officers:

**e.** Number of Trade Employees:

**f.** Total Payroll: $

(The state minimum payroll of at least one Owner/Partner/Officer must be included in the payroll estimate at policy issuance.)

|  |  |  |  |
| --- | --- | --- | --- |
| **Show by Trade:** | | **Operation is (% of each):** | **Type of Work:** |
| Trade: | Payroll $ | General Contractor    % | Residential/New    % |
| Trade: | Payroll $ | Artisan Contractor    % | Residential/Remodeling    % |
| Trade: | Payroll $ | Subcontractor    % | Condos/Townhouses    % |
| Other: | | **Total 100%** | Commercial    % |
|  | | | Industrial    % |
|  | | | **Total 100%** |

**g.** Subcontracted work (include cost of labor and materials):

Uninsured Subcontractors: Total Cost: $

Insured Subcontractors: Total Cost: $

Payroll: $

**h.** Is applicant licensed?  Yes  No

If yes, type of license and number:       Year license issued:

Has applicant operated or been licensed under any other name(s) during the past ten (10) years?  Yes  No

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| If yes, provide prior name(s) and describe type of operations: |

**2. Receipts/Sales:**

Current Year: $

Previous Year: $

Two Years Ago: $

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| **3. Describe equipment used in operations:** |

Cranes/Cherry Pickers/Lifts—Maximum height:

**4. List three current or planned projects:**

|  |  |  |
| --- | --- | --- |
| **Customer Name and Project Description** | **Cost of Project** | **Duration of Project** |
| **a.** | $ |  |
| **b.** | $ |  |
| **c.** | $ |  |

**5. List five largest jobs in the last three years:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Customer Name, Project Description and Location** | **Cost of Project** | **Start Date** | **End Date** |
| **a.** | $ |  |  |
| **b.** | $ |  |  |
| **c.** | $ |  |  |
| **d.** | $ |  |  |
| **e.** | $ |  |  |

**6. Indicate percentage of total operations performed by applicant or subcontractors for the following:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Airport | % |  | Chemical plant | % |  | Electrical fence | % |
| Ammonia refrigeration  system | % |  | Conveyer | % |  | Excavating | % |
| Asbestos removal | % |  | Crane | % |  | Farm equipment repair | % |
| Automatic/Power door | % |  | Cooking exhaust/vent/ hood (cleaning) | % |  | Fire suppression system | % |
| Blasting | % |  | Demolition | % |  | Fire/Water restoration | % |
| Boilers (commercial) | % |  | Design | % |  | Fireplace insert | % |
| Boilers (residential) | % |  | Drilling | % |  | Foundation construction | % |
| Bridge work | % |  | Earthquake retrofitting/ reinforcing | % |  | Foundation repair | % |
| Framing (residential) | % |  | Oil/Gas field | % |  | Sand/Gravel | % |
| Grain elevator | % |  | Oil/Gas plant | % |  | Siding | % |
| Hazardous waste | % |  | Over the hole | % |  | Soil stabilization | % |
| Home inspection | % |  | Pile driving | % |  | Soil testing | % |
| Hydraulic fracturing/ hydrofracking | % |  | Prison | % |  | Surveying | % |
| LPG (percent of receipts) | % |  | Railroad | % |  | Trailer hitch | % |
| Marina | % |  | Refinery | % |  | Underpinning | % |
| Maritime USL&H | % |  | Residential home  (new construction) | % |  | Waterproofing | % |
| Mining | % |  | Roofing | % |  | Wood/Pellet stove  installation | % |
| Mold/Spore treatment or remediation | % |  | Sand blasting | % |  | Work on rooftops  (other than roofing) | % |

**7. Has applicant acted in the capacity of a General Contractor in the past?**  Yes  No

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| If yes, provide details: |

**8. Any past or current operations on new condominiums or townhouses/townhomes?**  Yes  No

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| If yes, provide details: |

**9. Any past or current operations on apartment to condominium or townhouse conversions or   
industrial building conversions to residential condos or lofts?**  Yes  No

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| --- |
| If yes, provide details: |

**10. Any past or current operations as a house flipper?**  Yes  No

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| If yes, provide details: |

**11. Any work on hillsides/slopes over fifteen percent (15%) grade?**  Yes  No

If yes, percentage of operations:      %

**12. Any work at landfills?**  Yes  No

If yes, percentage of operations:      %

**13. Any work performed above two stories in height from grade?**  Yes  No

Maximum number of stories:

**14. List the subcontracted trades used and the percentage of total operations:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Carpentry | % | /   % | /   % | /   % |
| Plumbing | % | /   % | /   % | /   % |
| Electrical | % | /   % | /   % | /   % |
| Heating/Air | % | /   % | /   % | /   % |

**15. Liability Controls:**

**a.** Does applicant use a written contract with customers?  Yes  No

If no, explain when not required:

**b.** Does applicant use a written contract with subcontractors?  Yes  No

If no, explain when not required:

**c.** Do applicant’s contracts contain a hold harmless agreement in applicant’s favor?  Yes  No

**d.** Does applicant obtain certificates of insurance from all subcontractors?  Yes  No

If yes, minimum limits required: $

**e.** Is applicant added as an additional insured on the subcontractors’ liability policies?  Yes  No

**f.** Does applicant have Workers’ Compensation coverage in force?  Yes  No

**g.** Does applicant provide architectural or engineering design services?  Yes  No

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| If yes, explain: |

Does applicant carry Errors & Omissions coverage for these services?  Yes  No

**h.** Is applicant a construction/project manager or consultant?  Yes  No

**i.** Has applicant been involved in any claims involving construction defects?  Yes  No

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| If yes, explain: |

**16. Electronic Data Liability limit:**

None  $10,000  $25,000  $50,000  $100,000

**17. Any past or present EIFS (synthetic stucco) operations for commercial or residential   
construction?**  Yes  No

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| If yes, advise: |

**18. Are any operations insured elsewhere by an owner-controlled insurance program (OCIP), also referred to as wrap insurance?**  Yes  No

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| If yes, provide details: |

**19. Does risk engage in the generation of power, other than emergency back-up power, for their own use or sale to power companies?**  Yes  No

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| If yes, describe: |

**20. Does applicant have other business ventures for which coverage is not requested?**  Yes  No

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| If yes, explain and advise where insured: |

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| **California risks only:**  **21.** Number of homes contemplating new residential work within the next twelve (12) months:  **22.** Number of homes with work planned in any one development or new construction phase:  **23.** What are the sales generated from new residential operations? $  **24.** Number of homes with new residential work in the last five years: |

This application does not bind the applicant nor the Company to complete the insurance, but it is agreed that the information contained herein shall be the basis of the contract should a policy be issued.

**FRAUD WARNING:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (Not applicable in AL, CO, DC, FL, KS, LA, ME, MD, MN, NE, NY, OH, OK, OR, RI, TN, VA, VT or WA.)

**FRAUD WARNING (APPLICABLE IN VERMONT, NEBRASKA AND OREGON):** Any person who intentionally presents a materially false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.

**FRAUD WARNING (APPLICABLE IN TENNESSEE, VIRGINIA AND WASHINGTON):** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

**APPLICANT’S STATEMENT:**

I have read the above application and I declare that to the best of my knowledge and belief all of the foregoing statements are true, and that these statements are offered as an inducement to us to issue the policy for which I am applying. (Kansas: This does not constitute a warranty.)

APPLICANT’S NAME AND TITLE:

APPLICANT’S SIGNATURE: DATE:

(Must be signed by an active owner, partner or executive officer)

PRODUCER’S SIGNATURE: DATE:

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|  | IMPORTANT NOTICE |  |
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| As part of our underwriting procedure, a routine inquiry may be made to obtain applicable information concerning  character, general reputation, personal characteristics and mode of living. Upon written request, additional information  as to the nature and scope of the report, if one is made, will be provided. | | |